

**ADIRONDACK CENTRAL SCHOOL
BOONVILLE ELEMENTARY
BOONVILLE, NY 13309**

REGULAR BOARD MEETING MINUTES – April 10, 2018

MEMBERS PRESENT	OTHERS PRESENT
John Abdo - President Richard Gallo – Vice-President Sandra Beasock Mark Emery Michael Kramer Doug Muha Almanda Sturtevant	Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Dan Roberts, Asst. HS Principal; Jill Schafer, WL Principal; Wendy Foye, FPT Principal/Director of CSE; Wendy Keehfus-Jones, BE Principal; Cynthia Lauzon, MS Principal/Athletic Director; Robert Healt, Director of Facilities III; Marie Yager, Richard Chrisman-ATA, Alicia Morales, Jan Denslow, Jill Rowlands-Will, Deb Hall, Kim Strife, Art Bailey
<u>MEMBERS EXCUSED:</u>	

At 6:00 p.m. Board President, John Abdo called the meeting to order.

Mr. Gallo moved and Mrs. Sturtevant seconded; carried 7-0; to go into executive session to discuss contract negotiations. Mr. Niznik was appointed Clerk Pro-Tem in the absence of the District Clerk.

Board members returned from executive session at 7:00 p.m. Mr. Kramer moved and Mrs. Beasock seconded, carried 7-0; to go to regular session.

At 7:06 p.m. Mr. Abdo led the recitation of the pledge of allegiance.

BUDGET PRESENTATION:

Mr. Niznik gave a slide presentation of the proposed 2018-2019 Budget discussing the District Initiatives, Budget Reductions which include retirements of French, Math, Speech and ELA teachers, Budget Additions which include an elementary Social Worker/Counselor and a Director of Transportation, Enrollment Projections, Revenue and the Tax Levy.

The Budget consists of three parts, Program, Capital and Administrative. For the 2018-2019 Budget the 3-part Budget is as follows:

Program -	\$ 20,511,035
Capital -	\$ 4,698,960
Administrative -	<u>\$ 3,140,958</u>
	\$ 28,350,953

PUBLIC FORUM:

Marie Yager- thanked Mrs. Denslow for all she has done for the district. Wished her a happy retirement, she will be missed.

Art Bailey – spoke to the Board about the shortage of bus drivers and attendants. Older bus drivers are getting ready to retire. The Board needs to do something to bring new drivers in and get them to stay, not an easy issue.

Public Forum ended at 7:32 p.m.

ADMINISTRATORS' REPORTS:

Mrs. Keehfus-Jones – Boonville Elementary Principal:

- Parents have been very cooperative with the new dismissal procedure. Drop off and pick up are now just at the main and district offices.

Mrs. Reynolds-Will – Administrative Intern at Boonville Elementary:

- 5th graders participated in the Thousand Island Writing Contest. Avery Fynmore placed 3rd and John Hennessey placed 1st. Congratulations.
- ELA State Assessments will be given. PTA provides breakfast for students in grades 3-5. A dance party will be held in the gym before the tests so students can get their extra energy out before starting.
- April 18th Mr. Palczak will come to demonstrate robotics and a 3-D printer.
- Bucket Filler assemblies emphasizing empathy and responsibility.
- Students raised \$5400 with the Jump Rope-A-Thon for the American Heart Association.

Mrs. Foye – Director of Special Education:

- In Special Ed., summer school dates have been established, July 9th – August 17th for those students needing summer school. It will be held at the Boak Center in Lowville.
- Annual Reviews will be completed by May 2nd.
- Forestport students raised over \$2400 for the Jump Rope-A-Thon for the American Heart Association learning heart-healthy activities.
- Foresport held a March Makerspace Madness with activities and projects were displayed.

Mrs. Schafer – West Leyden Elementary Principal:

- Wrapped up PARP activities – overall good feedback from parents.
- WL students also participated in the Jump Rope-A-Thon for the American Heart Association.
- Students have earned 600 PAWS – favorite part is hearing stories of how they earned a PAW.
- A TV monitor has been added to WL with scrolling announcements.
- WL kindergartner, Emma Gerrard placed 2nd in the Scottish Rite Masons of Utica Family Life Art and Essay Contest. She will be honored at a dinner later in the month at Harts’ Hill Inn with her family, teacher, Mrs. Bator, and myself attending also.
- In Technology, Smart Schools is back in the hopper.
- Thank you to the board for the opportunity to attend the conference in Lake Placid with the other elementary principals.

Ms. Lauzon – Middle School Principal/Athletic Director:

- Spring sports will start someday – actually softball and baseball have played their first away games.
- Music Department is hosting the All County Festival this weekend in the HS/MS.
- Art Department hosted Make Art Monday, very well-attended. Art at DPN, nice to see our students’ artwork displayed along with artwork from other schools.
- MS St. Patrick’s Dance was held on March 16th, very well-attended.

Mrs. Guernsey – Director of Curriculum, Instruction, Assessment & Data
No report

Mr. Roberts – Asst. High School Principal:

- Honor Society Tap took place – induction will be held on April 17th at 7:00 p.m.
- Along with Mrs. Smith and Cpl. Tabolt we met with 9th graders about safety – mostly about social media.
- All County Music Festival is this weekend at the high school/middle school.
- Prom coming up in May – working with Stop DWI to educate students on safety.

Mrs. Smith – High School Principal:
 Report given by Mr. Roberts.

Mr. Healt – Director of Facilities:

- Boiler fixed – New Hartford Steam in for inspection of all district boilers.
- Replaced smoke detectors in gyms on Good Friday when there were no students in the buildings.
- Wrapping up loose ends with architect.
- Intruder key cores for Boonville Elementary.

CONSENT AGENDA:

Mr. Emery moved and Mrs. Sturtevant carried 7-0; the Board approved the following by a consensus motion:

Minutes:

March 27, 2018 Special Meeting

Teaching & Non-teaching Substitutes:

- Kaylyn Leffingwell – Substitute School Nurse
 pending background clearance

Building Use Requests:

Forestport Elementary PTA to use the Art/Music room for PTA meeting	5/3/18
National Jr. Honor Society to use the MS foyer for a Book Fair	5/16-5/31/18
Center Stage Studio of Dance to use the auditorium, HS music room and HS cafeteria	5/18 – 5/20/18
6 th Grade Club to use the MS cafeteria, MS gym, HS gym for Family Fun Night	6/4/18
MS Achievement to use the HS kitchen & cafeteria for Achievement Dinner	6/12/18

Field Trip Requests:

West Leyden kindergarteners to The Wild in Chittenango	5/4/18
West Leyden 1 st graders to The Stanley Theatre in Utica	5/10/18
Boonville Elementary 1 st graders to WonderWorks in Syracuse	5/16/18
MS 8 th graders to Watertown Fairgrounds and Mall for Career Jam	5/17/18
Boonville Elementary 3 rd graders to Beaver Camp in Lowville	6/8/18
Boonville Elementary & FPT 2 nd graders to Billy Beez in Utica	6/13/18

REGULAR AGENDA:

Mrs. Beasock moved and Mr. Muha seconded, carried 7-0; the Board approved the following:

2018-2019 BUDGET:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the proposed 2018-19 Budget in the amount of \$28,350,953 and the following proposition be presented to the taxpayers of the Adirondack Central School District for their consideration on Tuesday, May 15, 2018:

“Resolved, that the Board of Education of the Adirondack Central School District, Oneida County, New York is hereby authorized to levy the necessary tax for and appropriate a sum not to exceed \$28,350,953 for the purpose of the General Fund Budget for the 2018-2019 school year.”

MOU Related Professionals Contract:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the following Memorandum of Understanding:

“Memorandum of Understanding between the Adirondack Central School District and the Adirondack Central School Related Professionals Union for a Successor to the 2014-2017 Collective Bargaining Agreement. Duration of agreement shall be July 1, 2017 through June 30, 2020”

Retirements:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accepted the resignation for the purpose of retirement from Mrs. Jan Denslow, Special Education Teacher, effective July 1, 2018.

Donation Acceptance:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accepted the donation from the Boonville Elementary PTA in the amount of \$8,191 to buy school supplies and increase the 2017-18 budget by \$8,191 in account A2110.450.07.0000.

Chairperson of School Budget Vote:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board designated Attorney Richard Warren as Chairperson of the School Budget Vote and Election of Members, Tuesday, May 15, 2018; and designate Superintendent Edward Niznik as acting Clerk in the event the District Clerk is absent or unable to act in this capacity.

Budget Vote Inspectors:

Resolved that, upon the recommendation of the Superintendent, the Board of Education approved the following inspectors and teller for the School Budget Vote and Election of Members:

Inspectors – Barbara Sykes and Cherie Coe

(Required by Oneida County Board of Elections, paid by the District \$120.00 each)

Teller – Tonya Kazek

Boonville Summer Rec Program:

Resolved that, upon recommendation of the Superintendent of Schools, the Board of Education approved the request from the Boonville Summer Recreation Program to use the Boonville Elementary gym, a classroom and playground Monday through Friday, June 25th – Friday, August 3rd (tentatively). Also, requesting the use of 2-3 school buses/drivers once a week on Thursdays during that time for field trips.

Committee on Special Education:

Resolved that, upon the recommendation of the Committee on Special Education, the Board granted approval for placement of students.

Surplus Equipment/Books:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education declared equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Superintendent of Schools.

Budget Transfers:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the Budget Transfers for March 2018.

Capital Outlay Project Bid:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board awarded the 2017-18 Capital Outlay Project to Whitton Construction, LLC, of Gouverneur, NY who was the lowest bidder in the amount of \$84,300.00.

INFORMATION & DISCUSSION {Enclosures}:

➤ **Policies: *Move to a 2nd Reading***

- Family and Medical Leave Act, #6551 – *1st Reading*
- Student Gender Identity, #7552 – *1st Reading*

➤ **Warrants:**

- General Fund Warrant #11
- Lunch Fund Warrant #9
- Special Aid Warrant #2
- Capital Fund Warrant #8

➤ **Revenue & Budget Status Reports:**

- General Fund Revenue
- Lunch Fund Revenue
- Special Aid Revenue
- Capital Fund Revenue
- General Fund Budget Status
- Lunch Fund Budget Status
- Special Aid Fund Budget Status
- Capital Fund Budget Status

➤ MOH Health Insurance Consortium

➤ BOCES Proposed Budget 2018-2019 Brochure

➤ Reminders:

- At the April 18th meeting the BOCES Budget and BOCES Board Candidates will be voted on.
- Board Candidate Petitions are due by 4:00 p.m. on Monday, April 16, 2018.

HANDOUTS:

- Enrollment Figures as of April 1, 2018.
- District Calendar - April 2018.
- Claims Auditor Report – March 2018
- Conferences Approved by Superintendent.
- Conference Attendance Reports:
 - “6-8 Science Network” – C. Marchione
 - “Writing Network” – D. Carroll

Unused Snow Days:

Mr. Abdo moved Mrs. Sturtevant seconded, carried 7-0, the Board declared Friday, April 20th and Friday, May 25th as unused snow days pending a snow day is not required beforehand. There will be no school on those two days.

At 7:54 p.m. Mr. Gallo moved and Mr. Emery seconded, carried 7-0; to go into executive session to discuss personnel and contract negotiations.

Michelle Freeman, District Clerk

Board members returned from executive session at 9:05 p.m. Mr. Gallo moved and Mr. Emery seconded; carried 7-0, to go into regular session.

At 9:05 p.m. Mr. Kramer moved and Mrs. Beasock seconded, carried 7-0, the Board adjourned to the Special Meeting to be held on Tuesday, April 18, 2018 in the High School cafeteria at 7:00 p.m.

Edward S. Niznik, Clerk Pro-Tem